

APPLICATION FOR TENANCY

PROPERTY DETAILS – *Property you would like to rent if this application is accepted*

Proposed property: _____ Post Code: _____

Rent per week: \$ _____ Bond Amount: \$ _____

Length of Tenancy: _____ Years _____ Months Tenancy to Commence _____

How many tenants will occupy the property?: Adults _____ Children _____ Ages _____

Pets: Yes/No (circle) Types: _____ Reg? Y/N Breed/s: _____

APPLICANT 1

Title: Mr/Mrs/Ms First Name: _____

Surname: _____

Date of Birth: ____/____/____

Driver License No: _____

Expiry Date: ____/____/____ License State _____

Vehicle Registration:- _____ State: _____

Passport No: _____ Issued Country: _____

Current Address: _____

Phone: _____ Mob: _____

Email: _____

APPLICANT 2/PARTNER

Title: Mr/Mrs/Ms First Name: _____

Surname: _____

Date of Birth: ____/____/____

Driver License No: _____

Expiry Date: ____/____/____ License State _____

Vehicle Registration:- _____ State: _____

Passport No: _____ Issued Country: _____

Current Address: _____

Phone: _____ Mob: _____

Email: _____

CURRENT RENTAL HISTORY – APPLICANT 1

How long at Current Address? _____ Years _____ Months

Reason for leaving: _____ Rent: \$ _____

Landlord/Agent?: _____ Ph: _____

Previous Address _____

Length at previous Address?: _____ Years _____ Months

Reason for leaving: _____ Rent: \$ _____

Landlord/Agent?: _____ Ph: _____

Bond Refunded _____ If not why? _____

CURRENT RENTAL HISTORY – APPLICANT 2

How long at Current Address _____ Years _____ Months

Reason for leaving: _____ Rent: \$ _____

Landlord/Agent?: _____ Ph: _____

Previous Address _____

Length at previous Address?: _____ Years _____ Months

Reason for leaving: _____ Rent: \$ _____

Landlord/Agent?: _____ Ph: _____

Bond Refunded: _____ If not why? _____

EMPLOYMENT HISTORY – APPLICANT 1

Current Occupation: _____
Nature of your Employment: full time /part time/casual (circle)
Employer's Name: _____
Employer's Address: _____
Contact Name: _____
Employment: _____ Years _____ Months
Income \$ _____ Net week

IF YOU RECEIVE A CENTRELINK PAYMENT

Type: _____ CRN: _____
Amount \$: _____ Per Fortnight

References – Applicant 1

1) Name: _____
Address: _____
Home Phone: _____ Mobile: _____
2) Name: _____
Address: _____
Home Phone: _____ Mobile: _____

EMPLOYMENT HISTORY – APPLICANT 2

Current Occupation: _____
Nature of your Employment: full time /part time/ casual (circle)
Employer's Name: _____
Employer's Address: _____
Contact Name: _____
Employment: _____ Years _____ Months
Income \$ _____ Net weekly

IF YOU RECEIVE A CENTRELINK PAYMENT

Type: _____ CRN: _____
Amount \$: _____ Per Fortnight

References – Applicant 2

1) Name: _____
Address: _____
Home Phone: _____ Mobile: _____
2) Name: _____
Address: _____
Home Phone: _____ Mobile: _____

DECLARATION & AUTHORITY

I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that I will be required to pay the amount as specified below. Initial 1 week rent deposit is required to be paid once the application is approved. The balance of 2 weeks rent and the bond is to be paid on the signing on the lease. Payments are to be made using cash, bank cheque and money order.

After the application is approved and the deposit paid I agree that if I change my mind NOT to proceed with the lease; the deposit will be forfeited to the landlord in full.

I acknowledge that this application is subject to the approval of the Landlord/ Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I also authorize the Agent to obtain personal information from:

- The owner or the Agent to obtain personal information for reference check
- My personal referees and employer/s
- Any record listing or database of defaults by tenants

I am aware that the Agent will use and disclose my personal information in order to:

- Communicate with the owner and select a tenant
- Prepare lease/Tenancy documents
- Allow tradespeople or equivalent organizations to contact me
- Lodge/claim/transfer to/from a Bond Authority
- Refer to Tribunals/ Courts & Statutory Authorities where applicable
- Refer to collection agents/lawyers where applicable
- Complete a credit check with NTD (National Tenancies Database)
- Transfer water account details into my name
- Connect utilities through Fast Connect

Documents required:

- 3 forms of ID (passport/driver license /medicare/bank card)
- Bank statement
- 2 recent Payslips
- Tenant ledger

Applicant 1 Sign: _____

Dated: ____ / ____ / ____

Applicant 2 Sign: _____

Dated: ____ / ____ / ____