

RENTAL APPLICATION FORM

Please provide photo ID with your application.

PROOF OF INCOME MUST BE SUPPLIED – eg Payslips, Centrelink Statements etc

Please complete a separate form for each adult wanting to be party to the lease agreement.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. PLEASE ENSURE ALL REQUESTED DOCUMENTATION IS ATTACHED & ALL OF THE FORM IS COMPLETED.

A. PROPERTY DETAILS

What is the address of the property you would like to rent?

No. of persons to occupy premises _____ Adults _____ Children _____

B. PERSONAL DETAILS

Mr _____ Ms _____ Miss _____ Mrs _____ Other _____

Surname/Company Name _____

Given Names _____

Date of Birth _____

Drivers License No. _____ Passport No. _____

Home Phone No. _____ Mobile No. _____

Work Phone No. _____ Fax No. _____

Email address _____

Current Address _____

Car Registration _____

C. EMPLOYMENT HISTORY

What is your occupation _____

Employers Name _____

Employers Address _____

Contact Name _____ Phone No. _____

Length of Employment _____ Net Income _____

Please provide your previous employment details

Occupation _____

Employers Name _____

Length of Employment _____ Net Income _____

F. CONTACTS/REFERENCES

Please provide a contact in case of an emergency

Surname _____ Given Names _____

Relationship to you _____ Phone No. _____

Please provide two personal references (not related to you)

1. Surname _____ Given Names _____

Relationship to you _____ Phone No. _____

2. Surname _____ Given Names _____

Relationship to you _____ Phone No. _____

G. OTHER INFORMATION

Please provide details of any pets:-

Breed/type Council registration Number

1. _____

2. _____

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I am not bankrupt.

Name: _____ Signature _____ Date _____

RENTAL REFERENCE CHECK

Dear Agent, please complete this form and return it via email to: admin@qmlp.com.au at your earliest convenience with a copy of the tenants ledger. If you have any questions please call us on (02) 6972 2277.

APPLICANT TO COMPLETE

Property applying for _____
Applicant's full name _____
Current/previous rental property address _____
Current/previous agent _____
Contact name _____ Phone No. of Agent/Private Owner _____
Fax No. of Agent/Private owner _____

PAST/CURRENT AGENT TO COMPLETE

Where the above listed as tenants? _____
Was the lease terminated by the tenant or agent? _____
Reason for the termination? _____
Rent paid per week _____ Was the rent received on time? _____
Any breaches issues? _____ Number of times issued _____
Additional Comments _____
Were routine inspections carried out? _____ Frequency _____
Tenancy issues arising from inspections _____
Were pets kept on the property _____ Were they approved? _____
Was the property left clean and undamaged on vacating _____
Was the Rental bond refunded in full? _____
If No, give details _____
Would you rent to these tenants again? _____
Additional comments _____
Agents Signature _____
Date _____
Agents Name (Please print) _____ Position Held _____

PRIVACY DISCLOSURE STATEMENT Quade Moncrieff Livestock & Property Pty Ltd:

We are an independently owned and operated business. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. You consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlords insurer. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the property or, if considered, may be rejected.

PRIVACY CONSENT: I the applicant acknowledge that I have read the Privacy Notice of Quade Moncrieff Livestock & Property Pty Ltd. I authorise Quade Moncrieff Livestock & Property Pty Ltd to collect information about me from
(a) My previous letting agents and or landlord (b) My personal referees (c) Any tenancy default database which may contain personal information about me. I authorise Quade Moncrieff Livestock & Property Pty Ltd to disclose the personal information it collects about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, salespeople, insurance companies, other agents and tenancy default databases.

APPLICANTS SIGNATURE _____

DATE _____